

BA (Hons) Business & HR Management UOS Reading List

Author	Title	Year/Edition	Publisher	Book No. & DDC No.
Atrill, P. & McLaney, E.	Accounting and Finance for Non-Specialists	2015/9 th ed.	Pearson	B 12 361 657 ATR
Gallagher, K. & Venables, H.	Core Business Skills	2006	Pearson	B 08082 650 COR
Brassington, F. & Pettitt, S.	Essentials of Marketing	2015/3 rd ed.	Pearson	B 12 542 658.8 BRA
Moynagh, M. & Worsley R.	Going Global: Key Questions for the 21 st Century	2008	A.C. Black	B 09858 303.482 MOY
Cameron, S.	The Business Student's Handbook: skills for study and employment	2009/5 th ed.	Pearson	B 09692 650.1 CAM
Buchanan, D. A. & Huczynski, A. A.	Organizational Behaviour	2013/8 th ed.	Pearson	B 12 533 658.314 BUC
Watson, T.	Organising and Managing Work: organizational, managerial and strategic behavior in theory and practice	2006/2 nd ed.	Pearson	B 10 881 658.3 WAT
Watson, T.	Sociology, Work and Industry	2008/5 th ed.	Routledge	B 10 789 306.3 WAT
Crane, A. & Matten, D.	Business Ethics: Managing corporate citizenship and sustainability in the age of globalization	2010/3 rd ed.	Oxford University Press	B 10 891 174.4 CRA
Fisher, C & Lovell, A.	Business Ethics and Values	2013/4 th ed.	Pearson	B 12 517 174.4 FIS
Banfield, P. & Kay. R.	Introduction to Human Resource Management	2012/2 nd ed.	Oxford University Press	B 11 719 658.3 BAN
Slack, N., Brandon-Jones, A. & Johnston, R.	Operations Management	2013/7 th ed.	Pearson	B 12 143 658.5 SLA
Henry, A. E.	Understanding Strategic Management	2011/2 nd ed.	Oxford University Press	B 11 451 658.4 HEN

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Beardwell, J. & Thompson, A.	Human Resource management: A Contemporary Approach	2014/7 th ed.	Pearson	B 12 248 658.3 BEA
Dundon, T. & Rollinson, D.	Understanding Employment Relations	2011/2 nd ed.	McGraw-Hill	B 11 723 658.315 DUN
Daniels, K.	Employment Law; An Introduction for HR and business students	2012/3 rd ed.	McGraw-Hill	B 11 724 344.4101 DAN
Bryman, A. & Bell, E.	Business Research Methods	2015/4 th ed.	Oxford University Press	B 12 579 658.0072 BRY
Dalkir, Kimiz	Knowledge Management in Theory and Practice	2011/2 nd ed.	MIT Press	B 11 734 658.4038 DAL
Bray, M. et al.	Employment Relations	2014/3 rd ed.	McGraw-Hill	B 12 528 331.0994 EMP
Daniels, K. & Macdonald, L.	Equality, Diversity and Discrimination	2005	CIPD	B 10 122 658.3 DAN
Millmore, M., Lewis, P. & Saunders, M.	Strategic human resource management: contemporary issues	2007	Pearson	B 10 118 658.3 STR
Trappe, T. & Tullis, G.	Intelligent Business Coursebook: upper intermediate business English	2006	Pearson	B 12 543 428.2 TRA
Gido, J. & Clements, J. P.	Successful Project Management	2015/6 th ed.	Cengage Learning	B 12 531 658.404 GID
O'Brien, J. A. & Marakas, G. M.	Management Information Systems	2011/10 th ed.	McGraw-Hill	B 11 644 658.4 O'BRI
Morrison, J.	The International Business Environment: Global and Local Marketplaces in a Changing World	2006/2 nd ed.	Palgrave Macmillan	B 09961
Nur Huda Abdul Wahab et al.	Economic Theory in the Malaysian Context	2010	Cengage Learning	B 10 408 339.5 ECO
Katz, Jerome a. & Green, Richard P.	Entrepreneurial Small Business	2013/4 th ed.	McGraw-Hill.	B 12 664 658.022 KAT

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Levine, D. M., Stephan, D. F. & Szabat, K.	Statistics for Managers Using Microsoft Excel	2014/ 7 th Global ed.	Pearson	B 12 539 519.50285 LEV
Crowther, D, & Aras, Guler	Corporate Social Responsibility			http://bookboon.com/ en/defining-corporate- social-responsibility- ebook
Cox, Kathy & Hill, David	EAP Now! English for Academic Purpose	2011/2 nd ed.	Pearson	B 11 554 428.24 COX